

Title: Truck Checklist



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SECURITY TRUCK CHECKLIST

Name of Customer	
Order no. / Transporters' Delivery Note no.	
Name of Transporter / Operator	
Name of Driver	
Date & Time of loading / Offloading	
Fleet no. / Registration no. of vehicle	
Product Name	

#	CHECKLIST	YES	NO	COMMENTS
1	DID THE DRIVER HAVE AN ENDORSED PRDP-D			
2	VALID DRIVERS LICENCE			
3	ALCOHOL TEST DONE(Random or if needed)			
4	IS THE TRUCK ROADWORTHY (Disks)			
5	IS TRAILER NO 1 ROADWORTHY (Disks)			
6	IS TRAILER NO 2 ROADWORTHY (Disks)			
7	IS THE TRUCK LOADING			
8	FIRE EXTINGUISHERS IN GOOD ORDER (Serviceable)			
9	IS THE FUEL TANK LEAKING			
10	DOES THE TRUCK HAVE OIL LEAKS (Excessive)			
11	IS THE TYRES IN A GOOD CONDITION (Serviceable)			
12	NETS, STRAPS ON TRUCK			
13	PPE CLOSED SHOES			
14	PPE VEST (Reflector Vest)			
15	PPE HARD HAT			
16	IS THE GENERAL APPEARANCE OF THE TRUCK GOOD			
17	DID THE TRUCK PASS THE CHECK LIST			
18	DID YOU ALLOW THE TRUCK TO ENTER			

ACTION TAKEN ON FAULTS FOUND:

AUTHORISATION:

FULL NAME AND SIGNATURE OF TALLY ALLOWING TRUCK TO ENTER	
REASON ALLOWED IN	
DATE & TIME OF CHECK	
NAME OF DRIVER & SIGNATURE	

Trailers 1.

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